

COMOX STRATHCONA WASTE MANAGEMENT ADVISORY COMMITTEE

Minutes from the meeting held on August 2, 2018 in the Comox Valley Regional District boardroom, located at 550B Comox Road, Courtenay, BC, commencing at 1:30 pm

PRESENT:

D. Leitch, Chief Administrative Officer	Strathcona Regional District
L. Plourde, Chief Administrative Officer	Village of Gold River
P. Carver, Chief Administrative Officer	Village of Sayward
G. Westendorp, Public Works Superintendent	Town of Comox
R. O'Grady, Director of Engineering	City of Courtenay
G. Feser, Director of Operations	Village of Tahsis
R. Crisfield, Manager of Operations	Village of Cumberland
D. Hadfield, Transportation Manager	City of Campbell River
R. Dyson, Chief Administrative Officer	CVRD
M. Rutten, General Manager of Engineering Services	CVRD
A. McGifford, Senior Manager of CSWM Services	CVRD
C. Wile, Manager of Operational Communications	CVRD
L. Dennis, Legislative Services Assistant	CVRD

ITEMS:

Minutes

The committee reviewed the minutes of the May 17, 2018 Comox Strathcona Waste Management Advisory Committee meeting and no errors or omissions were noted.

Updated Terms of Reference and Distribution List

The committee reviewed the updated terms of reference and provided updates to the distribution list.

Draft staff report: Cell 1 Airspace Update

A. McGifford provided an overview of the above-noted staff report. The report will be presented to the board at the September 6, 2018 meeting for information only and will be updated over time to compare the actual fill rate to the projected fill rate. The committee suggested that cells in the diagram be labelled for further clarity.

Draft staff report: CSWM Mattress Diversion Pilot Program

A. McGifford provided an overview of the above-noted staff report. The report will be presented to the board at the September 6, 2018 meeting, with a recommendation that the program be implemented at both the Comox Valley and Campbell River Waste Management Centers and that the fees and charges bylaw be amended to include a \$6 unit charge for mattress disposal. Staff clarified that the \$6 unit charge is to cover the cost incurred of running the excavator to dismantle the mattresses and to separate the recyclable material.

The committee requested that staff consult with Michael Dinesen, Bylaw Compliance Officer, regarding establishing a baseline for the volume of mattresses that are dumped illegally in order to compare to future years; and also that staff inquire whether mattresses stores that accept old mattresses use the landfill for mattress disposal. The committee agreed that the success of this program should be promoted as a good news story.

Draft staff report: Comox Valley Waste Management Centre Organics Composting Pilot Project – Finished Material Utilization Update

A. McGifford provided an overview of the above-noted staff report. The report will be presented to the board at the September 6, 2018 meeting as an update on previous board direction regarding the dispensation of finished compost material from the organics composting pilot project. The committee discussed the importance of educating the public regarding compost as the regional program moves ahead.

Draft staff report: CSWM Tipping Fee Waiver Policy

A. McGifford provided an overview of the above-noted staff report. The report will be presented to the board at the September 6, 2018 meeting with a recommendation to repeal and replace the Tipping Fee Waiver Policy to reflect current practice and service needs.

Draft staff report: CSWM Capital Project Update

A. McGifford provided an overview of the above-noted staff report. The report will be presented to the board at the September 6, 2018 meeting for information only; to provide an update on capital projects in light of the CVRD procurement policy which states that contracts exceeding \$100,000 no longer have to be brought back for board approval unless specifically requested, and as part of staff's commitment to provide updates throughout the year.

Draft staff report: CSWM Solid Waste Fees and Charges Bylaw No. 170, 2011, Amendment No. 11

A. McGifford provided an overview of the above-noted staff report that proposes an amendment to the fees and charges bylaw to incorporate increases to the tipping fee schedule and provide waste category definition updates. The report will be presented to the board at the September 6, 2018 meeting.

Draft staff report: Waste to Energy – Update

A. McGifford provided an overview of the above-noted staff report that will be presented to the Waste to Energy Select Committee at its August 27, 2018 meeting for discussion. Staff will be seeking clarification from the select committee as to whether they will seek to extend their mandate, including time and resources required, expectations for their role and amendments to the terms of reference that they wish to present to the board for consideration. Staff will bring back a report outlining budget implications should the committee propose to extend its mandate and amend the terms of reference.

Municipal Service/Project Updates

The committee provided updates from their communities.

R. Dyson left the meeting at 2:42 pm.

NEW BUSINESS:

The committee discussed a recent newspaper article regarding the Strathcona Regional District leaving the solid waste service. It was suggested that it might be beneficial for the directors to tour the new engineered landfill, gas flare and leachate plant to see some of the board's accomplishments firsthand.

GENERAL:

The next Comox Strathcona Waste Management Advisory Committee meeting is scheduled for September 20, 2018 at 1:30 pm.

TERMINATION:

The meeting terminated at 2:55 pm.

Recorded by:

Certified correct:

L. Dennis
Legislative Services Assistant

A. McGifford
Senior Manager of CSWM Operations